

- Apply to Carlow University:** www.carlow.edu
- Apply for VA Educational Benefits:** <https://www.va.gov/education/how-to-apply/>
 - + Under “How do I apply?” you will select the option that best fits your situation:
 - Applying for a new benefit if you’ve never previously used VA benefits
 - Updating your program of study or the institution you are attending
 - Applying to extend Post-9/11 or Fry Scholarship benefits
 - + If you are on active duty, you will need to apply through GoArmyEd to utilize Tuition Assistance at <https://www.goarmyed.com/>
- Request all transcripts from previous institutions as well as your military training transcripts (your Joint Services Transcript). These should be sent directly from the sending institution to Carlow University for a transfer of credit evaluation either by mail or electronically.**
 - + Send mailed transcripts to: Carlow University, Office of Admissions, 3333 Fifth Avenue, Pittsburgh, PA 15213.
 - + Send electronic transcripts to: admissions@carlow.edu.
- Apply for financial aid using the Free Application for Federal Student Aid (FAFSA):** <http://fafsa.gov>
 - + Carlow’s School Code is 003303.
- After acceptance, provide a copy of the Certificate of Eligibility and complete the VA Student Information Sheet.**
 - + If you are using transferred benefits, we will need you to provide the Social Security Number of the person who is transferring the benefits as well as your own.
 - + If you are using Vocational Rehabilitation benefits (Chapter 31), you will need to provide your counselor’s name and e-mail address.
- Register for your first semester courses.**
 - + To qualify for VA benefits, the courses you take must apply to your major program of study.
 - + Once you are registered, notify Carlow’s VA School Certifying Officials (SCOs) so that your benefits can be certified in the VAOnce system. This typically is done in the weeks before your classes begin for that term.
 - + If you make subsequent changes to your schedule, you will also need to notify Carlow’s VA SCOs so that your benefits certification for the term can be updated as needed.

Carlow University VA School Certifying Officials

+ Elizabeth McClintock, University Registrar
+ Jenna Grogan, Student Accounts
+ Nicholas DeWitt, Enrollment Management

ADMISSIONS: 412-578-6059 | admissions@carlow.edu

REGISTRAR: 412-578-6389 | registrar@carlow.edu

STUDENT ACCOUNTS: 412-578-6389 | studentaccounts@carlow.edu